IT Knowledgebase

Respondus Category

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Respondus

RESPONDUS: What is Respondus?

Respondus is a tool for creating and managing exams that can be published directly to Blackboard or printed to paper. Exams can be created offline using a Windows environment only.

Respondus is a tool for creating and managing exams that can be published directly to Blackboard or printed to paper. Exams can be created offline using a Windows environment only.

RESPONDUS: Where do I find the Respondus Activation Password?

Wayne State's campus license for Respondus is done on a yearly basis, so each year we get a new Activation Password. Because of our license agreement, we cannot publish this anywhere publicly.

When Respondus asks you for an Activation Password, you can contact

Office for Teaching and Learning at (313) 577-1980

-OR-

Blackboard Support Team at bbadmin@wayne.edu

RESPONDUS: How do I obtain a copy of Respondus?

To obtain a copy of the Respondus software and the activation password, contact the Office for Teaching and Learning at (313) 577-1980.

RESPONDUS: How do I get help with Respondus?

To get help with using Respondus, check out the following resources:

Online Resources

Respondus Demo Library - Contains visual demonstrations on using Respondus to create and publish exams, and also includes adding images and equations.
WSU IT Knowledge Base - Contains articles about Respondus.

Support/Training Resources

If the above online resources do not answer your question, please call the Office for Teaching and Learning at (313) 577-1980.

RESPONDUS: How do I enable Respondus Lockdown Browser on an assessment?

Enable Lockdown Browser on an Assessment

Navigate to the Blackboard Course in which you are teaching.
Under Control Panel click Course Tools
Select Respondus Lockdown Browser
Locate the name of your Test/Survey/Quiz and click the Settings button located under the Lockdown Browser Settings column
Under Assessment Information, click Require Respondus Lockdown Browser for this test (optional: enter an additional password in the Test Password field)
Click Submit

Video Demonstration:

Click here to launch video demonstration in new window.

RESPONDUS: How do I upload a test, survey or pool to Blackboard using Respondus?

To directly upload your assessment to Blackboard, use the following instructions:
Open Respondus (after patching Respondus your Current Personality should read "Blackboard 7.x - 9.x)"Click the Open button to open a file, then choose the file you wish to upload to Blackboard. Click the Preview & Publish tab.Click the Publish to Blackboard button, located on the left side.Click the Publish Wizard button to run the wizard. In section 1, choose Publish to single course.In section 2, select - add new server - (if you already have a Blackboard server setup skip to step 13).Select Yes, check for preconfigured server settings, then click Next.Enter a name to describe this Blackboard server (e.g. "My Bb Courses").Enter you login information for this Blackboard server, then click Next.Wait for Connection to be completed, then click Next.Click Finish to return to the Publish Wizard.Select Blackboard Server and click Next.Select course under Choose Course to publish to.Select a choice under Create or Replace Exam/Survey or Pool.Click Next.Wait for upload to be completed, then click Finish.
Video Demonstraton:

Click here to launch video demonstration in new window.

To manually upload your assessment to Blackboard, use the following instructions:
Open Respondus (after patching Respondus your Current Personality should read "Blackboard 7.x - 9.x)"Click the Open button to open an file, then choose the file you wish to upload to Blackboard. Click the Preview & Publish tabClick the Publish to Blackboard button, located on the left side.Click the Publish Wizard button to run the wizard. In section 1, choose Save pool to local file for manual uploading then click Next.Click the Save As...button to choose a location on your computer to store the file. In section 2 choose Pool - no points, or Test with pointsClick Finish, you will see "Pool file successfully created" (this is shown for either choice)
To upload your file into Blackboard, enter your Blackboard course site.Under Control Panel click Course Tools to expand the menu options. Click Tests, Surveys, and PoolsClick the appropriate option Tests, Surveys, or Pools.Click Import Test or Import Pool (the button will be based on your previous selection)Select Browse My Computer to Locate the Test, Survey, or Pool.

You will receive a confirmation after the assessment has been uploaded.

For a video tutorial click here: http://tinyurl.com/r5h959
Video Demonstraton:

Click here to launch video demonstration in new window.